



INTERNSHIP DESCRIPTION

Church Health Center

Administrative Intern: work on specific, high-level administrative projects in the office of the Executive Director.

Business (Memphis Plan) Intern: assist in business and program development for the CHC's employer-sponsored healthcare plan for small businesses and the self-employed.

Child Life Education & Movement Intern: promote daily health and wellness through educational and recreational opportunities focused on the following root causes: physical activity, nutrition, self-esteem, body image, safety education and violence prevention. Interns will provide direct and indirect developmentally-appropriate support to children ages 6 months to 11 years old, promote a physically and emotionally safe play and learning environment for children, function as a valuable member of a team-focused work environment, and experience diverse opportunities for professional development. Applicants must demonstrate previous experience working with children when applying. Please note that the Church Health Center is a non-traditional Child Life setting and may not satisfy credit through the Child Life Council.

Clinic Intern: work in all areas of the medical clinic to provide assistance with every-day tasks and special assignments; responsibilities will be given in three work areas of the clinic: Medical Clinic, Dispensary, and the Front Desk. Applicants must be available to work 4-hour shifts during normal work hours, Monday-Friday.

Dental Intern: experience the daily operations of a dental clinic and gain experience through observation and hands-on activities. Applicants must be available to work during normal work hours, Monday-Friday.

Development Intern: experience the daily operations of a major fundraising program and gain experience through observation, interaction and hands-on activities.

Editorial Intern: write and edit documents for the Faith Community Outreach resource development projects and for our online publication, www.CHreader.org. Interns will have the opportunity to both edit existing documents and produce original content. Applicants must include a writing sample of approx. 1500 words when submitting an application.

Exercise Science Intern: work closely with Exercise & Movement leadership team to enhance knowledge of basic human physiology, gain a practical understanding in the management of long-term health and disease processes through exercise conditioning, and develop effective customer service skills.

Faith Community Outreach Intern: assist with developing and promoting the Church Health Center's mission and ministries, particularly in the Congregational Health Promoter training and in developing outreach materials for our partner communities.

Healthcare Administration Intern: work on special related projects and become familiar with the daily operations and the "behind the scenes" work of management and program development of our medical fitness facility.

Media Intern: develop media outreach for www.chreader.org through various online and print media.

Public Relations Intern: experience the daily operations of a PR office and gain experience through observation and hands-on activities.

Social Work Intern: work with the social services programs and assist in implementing specific social services.

Wellness Education Intern: work in partnership with the education coordinators and specialists to plan and promote various programs. Specific days are required for work in this department; indicate clearly on your application what days and times you are available during the week.